



Occupational Health and Safety Policy

Unipod Pty Ltd is primarily involved in the production, sale and supply of polystyrene waffle pods, as well as the collection and recycling of polystyrene waste. Our company is committed to providing a work environment where the health and safety of its employees, contractors, visitors, client representatives and the general public are a priority. Unipod is committed to effective implementation of the OHS Management System (OHSMS) in accordance with AS/NZS 4801:2001 Standard. The Management team at our company are committed to ensuring that the OHSMS is continually reviewed and improved, hence resulting in ongoing effort to eliminate workplace illness and injury. This will be achieved by:

Obligations

- Complying with relevant OHS state and national legislations as well as other requirements (acts, standards, regulations, codes of practice, compliance codes) that are pertinent to the company's activities in the production of "waffle pods" and as an integral part of the continual improvement process.

Objectives

- Establishing, reviewing and communicating company's safety objectives and targets that are measurable to all levels in the organization. The objectives and targets (incorporated in the IMS Plan) are monitored on an ongoing basis during the management meetings/OHS-E committee meetings, and reviewed during the management review meetings
- Ensuring appropriate information, instruction, supervision, communication, induction and training via our "Induction and Training Program" are provided to operation as well as office staff prior to commencement of work, and ensuring all employees, contractors and visitors are aware of these resources and participate proactively in the above
- Identifying and reducing the risks via our "Risk Management Process" of all types of work activities that have the potential to produce personal injury or occupational illness

Management Responsibilities

- Provision and maintaining the workplace in a safe condition
- Focussing on ongoing improvement in the areas of safety education, accident prevention, hazard control, injury prevention, rehabilitation and health preservation training employees in the safe performance of their assigned tasks
- the provision of resources to meet the health and safety commitment
- Providing adequate systems and resources to effectively manage rehabilitation and return to work processes

Employees, Contractors and Visitors are to;

- Follow all health and safety policies and procedures
- Report all known or observed hazards to the immediate supervisor or manager

Application of the Policy

This policy is applicable to Unipod in all its operations and functions including those situations where employees are required to work off site.

Consultation and Communication

- Involving individuals in occupational health and safety matters and consulting with them via our "Communication and Consultation Process" on ways to recognise, evaluate and control workplace hazards.
- Communicating this Policy to all staff, subcontractors and visitors (where required) through inductions and training. It is also made available to interested parties on the company website.

Review

This policy is to be reviewed during planned management review meetings

Policy Authorised by Grant Johnston (General Manager) Signature 

Approval Date 19 / 02 / 2019

Next Review Date 19 / 02 / 2020